User Manual

The Teachers' Professional Competency Testing and Evaluation Professional Knowledge and Experience under the Professional Standards.

Applicant's Information Confirmation Steps

1. Log in with your **Identification Number** and **Password** (student ID number).

2. Verify and complete your information.

   - Verify your Personal Information and Educational Background. Please contact KSP to request a correction.

- Complete your additional educational background information.

- Complete your current address and contact details.

3. Upload the required documents

   - **Image files** (portrait photos see face clearly. File size not more than 1 MB, types including .JPEG, .JPG, .PNG, .GIF)

   - A copy of ID card or a copy of valid passport.

   - A copy of the original study report.

   - A copy of the report of the study results in the curriculum certified by the Teachers' Council of Thailand.

   - Proof of any previous name changes you have made

   - Combine all documents into one file. **Ready to certify all copies are correct** (Document file size must not exceed 1 MB, file extension .PDF /.DOC /.DOCX)

4. Accept the terms and conditions and click "**Confirm**".

Terms and Conditions

☐ I have checked all information. I confirm that the information provided is correct and true in all respects. If it is examined and found that the information is inconsistent with the truth and is contrary to the qualifications of the eligible test taker. I agree that I will be disqualified to take this exam.

I have checked all information. I agree to use the information provided when applying for the Teacher License Test.

Candidates who have aplied the test have studied, understood and followed Notification of the Teachers' Council of Thailand Board Re: The Criteria and Methods of the Teacher Professional Competency Testing and Assessment B.E. 2564 (2021) and as amended, No.2 B.E. 2564 (2021), Notification of the Secretariat Office of the Teachers' Council of Thailand(Khurusapha) Concerning the System, Methods, Steps and Conditions for Registration and Data Recording and Application for the 1st Teacher Professional Competency Testing and Assessment of Knowledge and Professional Experience based on Teacher Professional Standards B.E. 2565 (2022)

Confirm >

Remark :
1. Please verify that the information is correct before confirming the information.
2. If the information is incorrect. You can edit before confirming the information.
3. In the event that some information items cannot be edited, such as the wrong name-surname, the persons who have the right to pass the test request for correction of information In case of personal and educational information. Please contact through your own higher education institution only.

Confirmation success, then click on the "**Next**" button.

Confirm Success

Click on the Next button to apply for the exam.

Next   Close
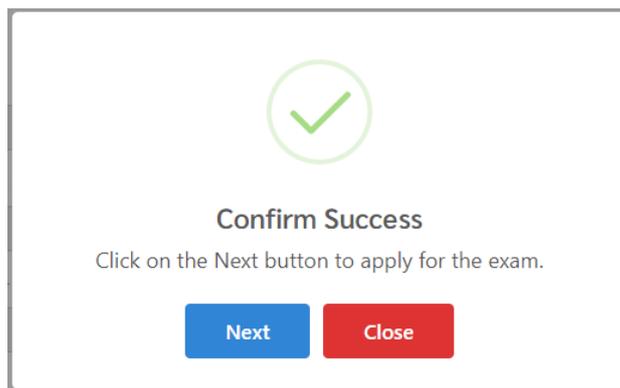
Application Step-by-Step

1. Choose the subjects you need to take from the list of available subjects.

📋 Choose Subjects

☑ **102 English Language for Communication**
   Exam Date : Friday, 18 Feb 2022 Time 12:30 - 14:00   500 Baht

☑ **103 Digital Technology for Education**
   Exam Date : Friday, 18 Feb 2022 Time 15:00 - 16:30   500 Baht

☐ **104 The Teaching Profession**
   Exam Date : Saturday, 19 Feb 2022 Time 09:00 - 12:00   500 Baht

2. Choose your testing location.
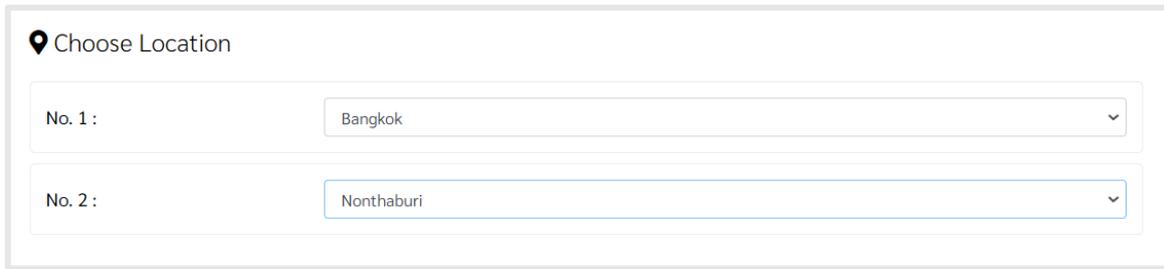
3. Applicants with **Special Needs** (physical disabilities or visual impairments) please provide your requirements.

4. Click on the "**Confirm**" button to apply.

5. Click on the "**OK**" button to re-confirm your application.
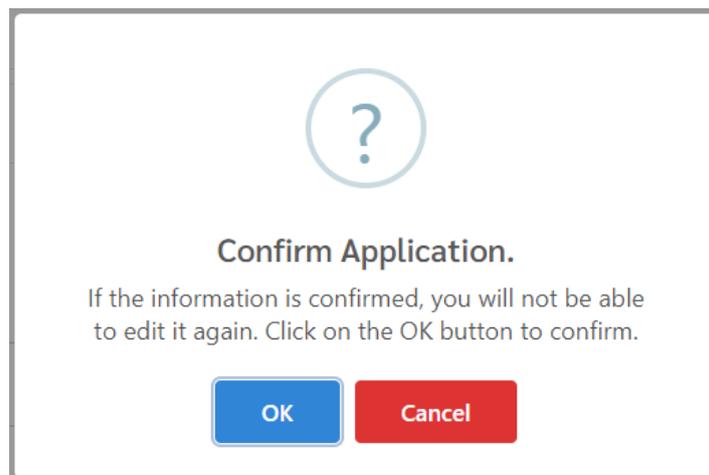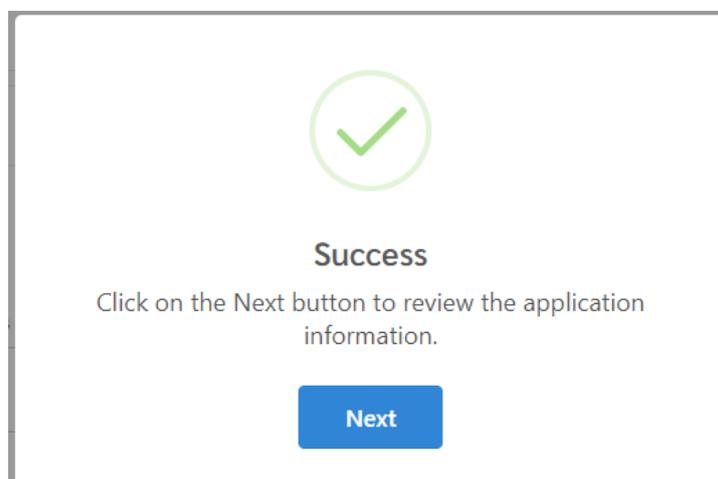

6. Click on the "**Next**" button to check the application information.

Application Information

1. Verify your application information.

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3 Registration Information Details

📋 Register Info

Test-takers : **MR.** ▓▓▓▓▓	Identification Number : ▓▓▓▓▓
Phone Number :	Mobile : ▓▓▓▓▓
Email : ▓▓▓▓▓	
Location Contact : ▓▓▓▓▓ Village No.2 , Alley ▓▓▓▓▓ , Road ▓▓▓▓▓ , Suan Luang , Suan Luang , Bangkok , ▓▓▓▓▓	
Special needs :	

📋 Paid

Subject Name

📋 Not paid

Subject Name	Price (baht)
102 - English Language for Communication Exam Date : Friday, 18 Feb 2022 Time 12:30 - 14:00	500.00 Baht
103 - Digital Technology for Education Exam Date : Friday, 18 Feb 2022 Time 15:00 - 16:30	500.00 Baht
Total Price	**1,000.00 Baht**

* Remark : This application fee does not include a fee of 10.00 baht.

📍 Location

No.1 : Bangkok
No.2 : Nonthaburi

[Cancel Application ⊗]   [Print Application 🖶]

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2. Click on the "**Print Application**" button to download the application form, print it out and make a payment at any **Krungthai Bank** branches

[Print Application 🖶]
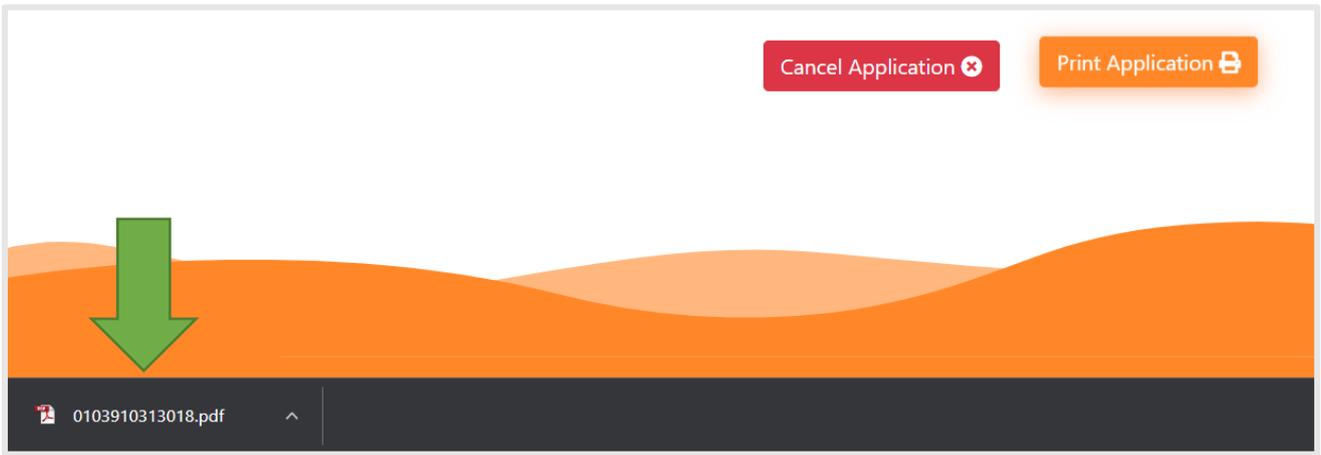
3. Unpaid applications could be canceled anytime during the application period. If you would like to make changes to your selected subjects, you must cancel the submitted application by clicking the "**Cancel Application**" button.
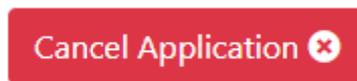
Click on the "**OK**" button to confirm the cancellation.
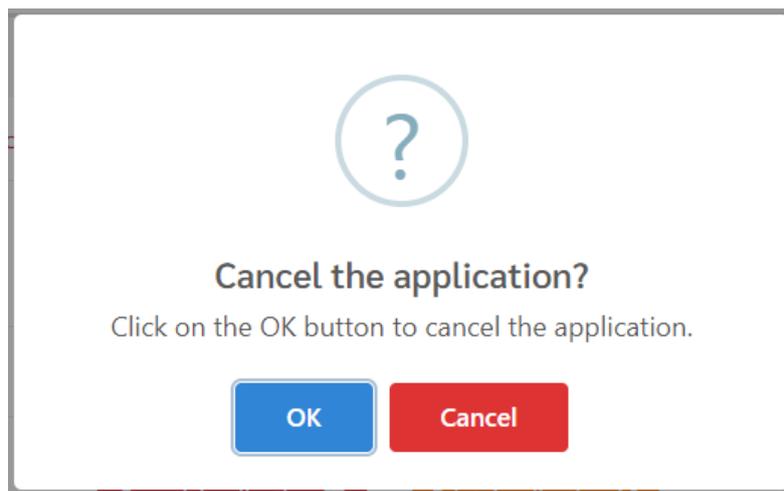
Click on the "**Close**" button and then return to the "**Apply Exam**" menu to select a subject again.

4. After making a payment, you can check your application and payment status by logging into the system and click "**Payment Status**"

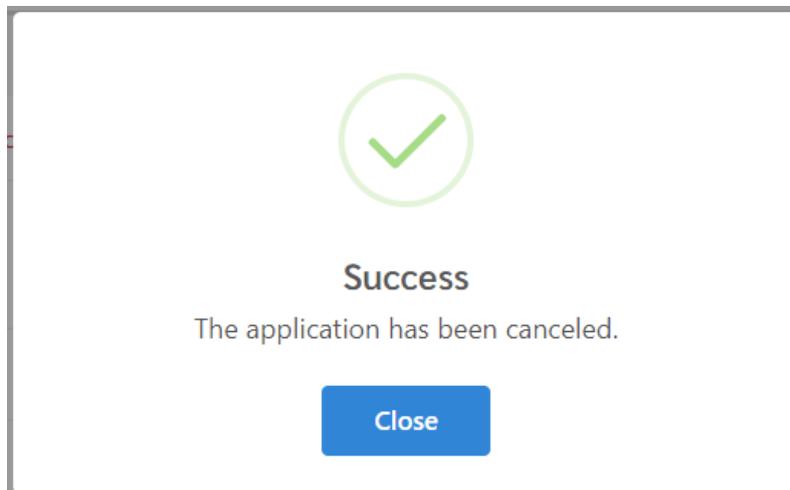| #	Application Number	Application Status	Payment Status	Number of Subjects	Payment date
1	313010007876	Active	Paid	2	

Additional Subjects Selections

1. In the event that the applicant has completed the payment but has not yet applied for all subjects as specified
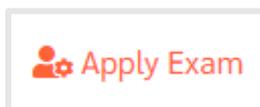
📋 Paid

Subject Name
102 - English Language for Communication Exam Date : Friday, 18 Feb 2022 Time 12:30 - 14:00
103 - Digital Technology for Education Exam Date : Friday, 18 Feb 2022 Time 15:00 - 16:30

📋 Not paid

2. Applicants can apply for additional subjects by clicking on the menu "**Apply Exam**".

👤⚙ Apply Exam

3. Choose a subject

📋 Choose Subjects

✓	**104 The Teaching Profession** Exam Date : Saturday, 19 Feb 2022 Time 09:00 - 12:00	**500 Baht**

4. Choose a test location (*The location can not be changed. In case of applying for additional subjects)

📍 Choose Location

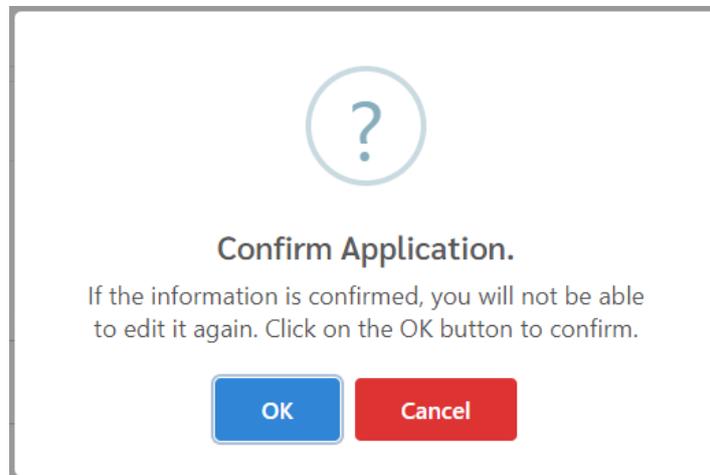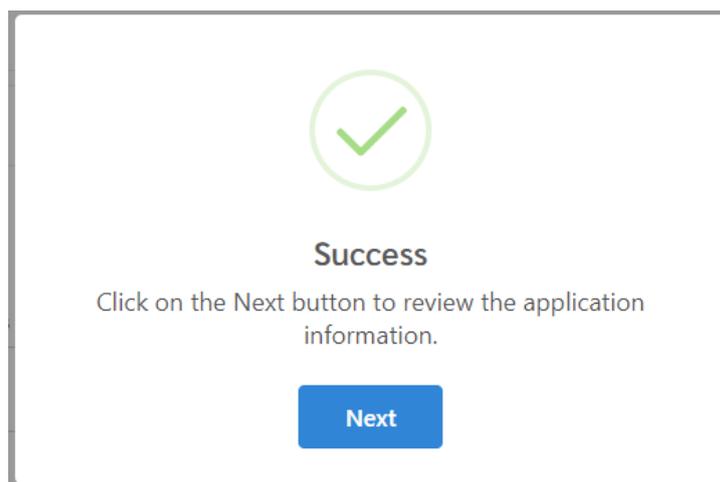| No. 1 :	Bangkok	⌄
No. 2 :	Nonthaburi	⌄

5. Click on the "**Confirm**" button to apply.

6. Click on the "**OK**" button to re-confirm your application.

7. Click on the "**Next**" button to check the application information

8. Check the details and accuracy of the application information for additional subjects.

📋 **Paid**

Subject Name
102 - English Language for Communication Exam Date : Friday, 18 Feb 2022 Time 12:30 - 14:00
103 - Digital Technology for Education Exam Date : Friday, 18 Feb 2022 Time 15:00 - 16:30

📋 **Not paid**

Subject Name	Price (baht)
104 - The Teaching Profession Exam Date : Saturday, 19 Feb 2022 Time 09:00 - 12:00	500.00 Baht
Total Price	**500.00 Baht**

* Remark : This application fee does not include a fee of 10.00 baht.

9. Click on the "**Print Application**" button to download the application form, print it out and make a payment at any **Krungthai Bank** branches.

10. After making a payment, you can check your application and payment status by logging into the system and click "**Payment Status**"

4 Payment Status

#	Application Number	Application Status	Payment Status	Number of Subjects	Payment date
2	313010007877	Active	Paid	1	
1	313010007876	Active	Paid	2	